

Name of Organization: _____ Date: _____

PROJECT BUDGET

Outline below the budget for the specific project described in this application. Itemize expenses in each category. Refer to the Glossary for explanation of terms. Please round numbers to the nearest dollar.

EXPENSES			
Expenses (cash only)			
1. Personnel/Staff			
a) Administrative	# of staff		\$ _____
b) Artistic	# of staff		\$ _____
c) Technical/Prod	# of staff		\$ _____
2. Outside Fees & Services (itemize costs)			
a) Guest Artists:			\$ _____
b) Consultants/Other Experts			\$ _____
3. Production Expenses (itemize)			\$ _____
4. Space Rental			\$ _____
5. Travel (itemize costs)			\$ _____
6. Marketing/Promotion			\$ _____
7. Remaining Operating Expenses (itemize costs)			\$ _____
8. Total Cash Expenses			\$ <u>0</u>
(Total Items 1 thru 7)			

CASH INCOME (Revenue + Support)	
Revenue (earned income - cash only)	
9. Admissions	\$ _____
(itemize-refer to Glossary)	
10. Contracted Services (identify)	\$ _____
11. Other Revenue (itemize)	\$ _____
Support (contributed income)	
12. Corporate Contributions	\$ _____
13. Foundation Grants (identify)	\$ _____
14. Other Private Contributions	\$ _____
15. Government Support (identify sources)	
a) Federal	\$ _____
b) Regional	\$ _____
c) State	\$ _____
d) County	\$ _____
e) City	\$ _____
(do not include this grant request)	
Total Government Support	\$ <u>0</u>
16. Applicant Cash	\$ _____
17. Cash Income <u>Without Grant</u>	\$ <u>0</u>
(Total items 9 thru 16)	
18. Grant Amount Request	\$ _____
19. Total Cash Income	\$ <u>0</u>
(Total Items 17 and 18)	

Note: CASH EXPENSES (#8) MUST EQUAL CASH INCOME (#19)